

JOB OPENING FOR MAINTENANCE DEPARTMENT LABORER

Applications will be accepted at the County Judge's office, 715 Dumas Ave., Room 202, Moore County Courthouse, until the position is filled.

Position Summary

Primary responsibilities include maintenance, electrical, plumbing, and AC systems, as well as cleaning all county buildings and grounds. Daily cleaning is required.

Essential Responsibilities

1. Paint, repair, and maintain offices and equipment.
2. Perform other duties as assigned by the Maintenance Director.
3. Clean offices and restrooms, including sweeping, mopping, and dusting.
4. Maintain a safe environment for the public and employees.

Working Conditions

1. Work is required in all weather conditions.
2. Work may involve handling hazardous chemicals.
3. Work may involve exposure to bodily fluids.

Physical Requirements

1. Frequent lifting of 50lbs. or more
2. Frequent climbing, bending, stooping, crawling, and ladder use are required.
3. Seasonal outdoor work is required, including yard maintenance in summer and snow removal in winter.

Experience /Skills/Other Requirements

1. Must be able to operate power floor machines.
2. Must be able to read, write, understand, and communicate in English.
3. Must pass a physical
4. A valid driver's license is required.

Special Conditions

1. May be called to work for emergencies
2. Will be required to work some Saturdays but not regularly